



# **Crich Carr (Church of England) Controlled Primary School**

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Head teacher: Mr Ian Robson

Chairs of Governors – Mr John Moffat

# Welcome

Dear parents and carers

Welcome to Crich Carr Church of England Primary School. We are a small village school with a caring family atmosphere set in beautiful surroundings. Because we are a small school, each child is nurtured and has a chance to shine.

Our Christian values encourage children to think for themselves and live for others. We encourage the children to aim for their very best, striving for the highest standards that each individual child can achieve. We believe that education is very much a partnership between governors, staff, parents and pupils, and that we all need to work together in order to equip our children for their future.

We are a Forest School, with many opportunities for outdoor learning throughout our school grounds, field and allotment.

We hope this booklet gives you an insight into life at our school but, if you want to find out more, you are most welcome to make an appointment to visit us.

Yours Sincerely

**Mr Ian Robson**  
**Headteacher**

# Our Aims

- Providing a happy, caring, safe environment, so that children enjoy learning and feel a sense of ownership and pride in their school and local environment, in order to reach their full potential.
- Providing a broad and balanced curriculum, enriched with multi-sensory learning through visits and visitors in order to develop children's enquiring minds.
- Identifying children's strengths and areas for development, providing resources and motivation to help them progress and celebrate success.
- Providing numerous opportunities for each child to have fun, develop self-esteem, self-discipline, sensitivity and confidence.
- Encouraging children to make good life choices to help them lead a happy, healthy and fulfilling life.
- Helping children to develop attitudes, opinions and beliefs, and to respect the opinions, beliefs and traditions of others.

# Our Ethos

Ensuring children leave Crich Carr with a range of skills, knowledge and a wealth of wonderful memories in readiness for secondary school and their future lives.

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the church at Parish and Diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages children to develop attitudes, opinions and beliefs and to respect the opinions, beliefs and traditions of others.



# Our Status

We are a voluntary controlled Church of England primary school, which is funded by the Local Authority, and as such we are responsible for planning and managing our own budget under the Local Management of Schools [LMS] system.

## Our Governing Body

The Governing Body is made up of 12 people appointed or elected to represent the different groups who have a stake in the school. Its composition is:

- ❖ 4 Governors elected by the parents
- ❖ 1 Governor appointed by the Local Authority
- ❖ 3 Co-opted governors
- ❖ 2 Foundation governors appointed by the Diocese
- ❖ The Headteacher
- ❖ 1 Staff Governor

Plus two Associate Members

There is scope to invite others with a contribution to make to the running of the school and to attend meetings in a non-voting capacity. Parent governors serve for 4 years. All parents are notified of vacancies and the election procedures when places on the Governing Body need to be filled.

# Our staff

## Teaching Staff:

The school is currently split into 3 classes:

- Class 1      Teacher - Mrs Johnson  
                 Consists of Nursery, Reception, Year 1 and 2
- Class 2      Teacher – Mrs Pawlitta  
                 Consists of Years 2 and 3
- Class 3      Headteacher – Mr Robson  
                 Consists of Years 5 and 6

## Non-Teaching Staff:

We have a dedicated team of part-time non-teaching staff who provide all the vital support services:

- ❖ A School Business Officer
- ❖ 4 Teaching and Learning Assistants
- ❖ 2 Breakfast and after school club staff
- ❖ 1 Playworker
- ❖ A Caretaker/Cleaner
- ❖ 2 Mid-day Supervisors and a Dining Room Assistant

The particular personal strengths of our Teaching Assistants serve greatly to enrich our teaching and learning opportunities in Forest Schools, gardening, three part singing in harmony, physical education, craft and musical activities - to name but a few!

# Time of school sessions

**Morning Session** 8.45 am – 12.00 noon

**Afternoon Session** 1.15 pm – 3.15 pm (Class 1)

1.05 pm – 3.15 pm (Class 2 and 3)

# Time of nursery sessions

At our Nursery we try to be as flexible as possible to assist our families with the demands of modern society. Nursery funding can be used both in Breakfast and After School Club and during our school sessions. Therefore, we can provide sessions for our nursery children between 7.45am and 6pm.

Please see <https://www.childcarechoices.gov.uk/> for details of free childcare places and funding.

Please discuss your personal requirements with Mrs Cooper.

**Morning School Session for Nursery** 8.45 am – 11.45am

**Afternoon Session for Nursery** 1pm – 3.15 pm

**Lunchtime cover is also provided between 11.45am and 1pm**

# Teaching time

Teaching time for KS2 is a minimum of 23 hours 30 minutes per week and for infants, a minimum of 21 hours 25 minutes.

This does not include Collective Worship, registration, break and lunch times.

# Behaviour

We have as few rules as possible and these refer mainly to the safety of all children while they are in school. All children are aware of the “Golden Rules” by which we operate - these are written down and displayed in each classroom.

We also have a set of these Rules specially tailored to playtimes, which all children are aware of.

The school implements a positive behaviour strategy rewarding good behaviour. In each class points/counters are awarded for good behaviour, good work, thoughtfulness and helping others. When the class target has been achieved, a class reward is decided upon and received by all the children.

If a child’s behaviour falls below what our school expects we follow our school Behaviour Policy. A copy is published on our website.

The teachers at the school, as well as other people authorised by the Head, who have control or charge of pupils, follow the procedures set out in our Physical Intervention Policy and are legally allowed to use reasonable force to control or restrain pupils where necessary to ensure the safety of the child or others.



# Absences

Guidelines for notifying us of a child's absence from school are set out in our 'Guide for Parents', a copy of which you will receive when your child joins the school. Derbyshire County Council has approved the use of penalty notices for unauthorised absences including unauthorised holidays in term time. Please see guidance enclosed in the 'New Starter Pack'.

# Admissions

The Local Authority (LA) co-ordinates admissions to all Derbyshire Primary, Infant and Junior schools. Essentially, the Authority acts as a 'clearing house' for all admissions and enables parents to express a preference for one, two or three schools and to place those preferences in rank order. You may apply online at <https://www.derbyshire.gov.uk/education/schools/school-places/primary-admissions> or by phone at Call Derbyshire tel: 01629 533190.

If for some reason you're unable to make an application either online or through Call Derbyshire, tel: 01629 537479.

All Reception children start full time education in September.

# Nursery

Your child can start at our school the term they turn 3. The term following your child's third birthday they will be eligible for government funding. This means your child can have up to 15 hours (5 sessions) per week paid for through government funding. From September 2017 parents may be eligible for 30 hours government funded childcare; we have the facility to provide this service.

## **Eligibility for funding**

- If your child's birthday is 1 January to 31 March - first term eligible is Easter (term five).
- If your child's birthday is 1 April to 31 August - first term eligible is September (term one).
- If your child's birthday is 1 September to 31 December - first term eligible is January (term three).

If you want to apply for a place at our nursery, contact Mrs Cooper on 01773 852070 and we will provide you with the necessary forms and guide you through the application process.

# Transfer to Secondary Education

You have the choice to apply to any secondary school for a place for your child. The Local Authority co-ordinates the secondary school admissions process. This can be done online at

<https://www.derbyshire.gov.uk/education/schools/school-places/secondary-admissions> or you can also Call Derbyshire on tel: 01629 533190 to make a telephone application.

If for some reason you are unable to make an application either online or by telephone, please tel: 01629 537479.

We have a good choice of secondary schools in our area.

## Pastoral care

We encourage fairness and respect for others at all times and we strive to provide an environment where children can develop self-esteem, self-respect, self-reliance and self-discipline. We want all children to be happy and to feel secure in the knowledge that they can talk to any member of staff, should they be troubled or unsure about anything and that they will be taken seriously and supported. If you, as a parent, feel that your child has a problem, please do not hesitate to inform us.

Due to our family atmosphere, with long serving female staff, we do not, in our school setting, adhere to the view that staff should not show sympathy/tenderness/reassurance to children through touch. If children are in need of a hug, they know they will not be rebuffed. We have discussed the issue at length with children in class and at 'Friday Forum' and have agreed a set of guidelines.

# Outdoor education

We are a Forest School, with groups of children undertaking outdoor activities throughout the week which are often linked to our topic areas and programmes of study. For example, children manage one of the village allotments and, with close links to the science curriculum, groups of children work on the allotment throughout the year and through Gardening Club.

We take the children out whenever possible to visit places of interest, theatres or on local walks. We believe these first hand experiences are of upmost importance to the children's overall education.

In the Summer Term all the KS2 and Year 2 children have the opportunity to take part in a residential trip.

Recently on alternate years the KS2 children have also taken part in the 'Harry Potter sleepover'. The children have absolutely loved this special event; enjoying playing Harry Potter games, dressing up, making wands and eating food from 'Hogwarts' outdoor kitchen!

## Charges and remissions

You may be invited to make contributions towards the cost of some school activities which occur during school time. Such activities might include trips to places of interest, visits to the theatre and visitors coming into school. A copy of the school policy on charging is available.

# Out of school activities

These vary throughout the year, but an example timetable is below.

	Before school	Lunch time	After school
Monday	Breakfast club		After school club
Tuesday	Breakfast club		After school club
Wednesday	Breakfast club	Drum lessons	After school club
Thursday	Breakfast club		After school club
Friday	Breakfast club		After school club

# School uniform

Our School uniform consists of a red sweatshirt or cardigan, white polo shirt and grey or black skirt or trousers and black school shoes.

Clothing embroidered with our school logo can be purchased online from loop school wear;

Website: [www.loopwear.co.uk](http://www.loopwear.co.uk)

## PE kit

We like children to have black or navy shorts and a red t- shirt for PE. A blue track or jogging suit is necessary in the colder months. An embroidered red t-shirt and a navy hooded sweatshirt with our school logo can be purchased from loop school wear.

There are more details in the “Guide for Parents”.

# The Curriculum

We provide a curriculum which is balanced and broadly based. It is relevant to the needs of the individual child and prepares each child for the opportunities, responsibilities and experiences of adult life. We are a Forest School and the children have weekly outdoor lessons in our extensive school grounds and allotment.

The school implemented the New National Curriculum from September 2014:

## **Core subjects:**

English, Mathematics, Science

## **The foundation subjects:**

Computing, Art and Design, Design and Technology,  
History, Geography, Music, Art, Physical Education,  
PSHE and SRE, Languages

Religious Education is also part of the curriculum throughout the school.

The National Curriculum is just one element in the education of your child. There is time and space throughout the school year to range beyond the national Curriculum specifications. We value the importance of personal and social experiences and the participation in the many events and activities that are open to the children in addition to the basic curriculum. Staff are always ready to respond to children's initiatives and we consider them to be an important part of our decision making process.

# Organisation and teaching methods

Currently we have 3 classes

- **Class 1** – Nursery, Reception, Year 1 and 2
- **Class 2** – Years 3 and 4
- **Class 3** – Years 5 and 6

However, this can vary each year depending on pupil numbers. Having mixed aged classes necessitates creative organisation and teaching methods.

We mainly follow a 3 year cycle, with the whole class studying a topic at the same time. Work set is aimed at different levels within the same class. Some areas of the curriculum may need to be taught in year groups, as suited to the child's age and ability.

We use class, group or individual teaching, depending on whichever style is appropriate for the delivery of that subject and lesson. We strive to make our lessons multi- sensory so as to suit the varying learning styles of our children.



# Assessments

Your child will work through programmes of study in each area of the National Curriculum. His/her progress will be assessed against National Curriculum expectations for each year group. Judgements will be made using information gathered through various assessment tools including standard tests and teacher assessment. After assessment we reach a judgement on whether your child is working; below age related expectations, towards age related expectations, at age related expectations or working at greater depth.

Towards the end of Year 1 your child will undertake the Statutory Phonics Screening check.

At the end of Key Stage 1 (age 7) your child will be given:

- Standard Assessment Tasks and Tests in Reading and Mathematics.

In the summer term in Year 4 the children will be assessed on their Times Tables via an online assessment test.

At the end of Key Stage 2 (age 11) your child will be given:

- Standard Assessment Tests [SATs] in Reading, Grammar, Punctuation and Spelling and Mathematics.

Writing and Science outcomes for both key stages are based on teacher assessment.

# Physical Education

The school has many different areas which it utilises for physical education. These include a playground, all weather surfaced climbing area and grassed areas, including a school field.

In addition to this, children in Year 2 to Year 6 have weekly sessions at Alfreton Leisure Centre, where they use the pool for swimming lessons and we hire their main hall for PE throughout the year.

We are part of Anthony Gell Sports Partnership and the Rural Derbyshire Schools Sports Partnerships and as such have numerous opportunities to take part in a wide range of sporting competitions, festivals, training and other resources which greatly enhance the PE and School Sport curriculum.

After-school sports clubs and coaching is available each week throughout the year.

Every year, we hold our own Sports Day on the school field.

Our annual residential trip provides the children with many physically challenging and adventurous activities.

# Relationships and Sex Education (RSE)

Sex education is approached as sensitively as possible. Where appropriate this is carried out relating to the Science curriculum and PSHE (Personal, Social, Health Education) curriculum. A copy of our Relationships and Sex Education Policy is available in school for inspection.

## Inclusion

Teaching and learning activities are geared towards the abilities of the child, with teachers setting high expectations for all child. We plan extension work for children whose attainment is significantly above the expected standard and put intervention strategies in place for those children who have low levels of prior attainment. All children are aware of how they can improve their own work and learning.

Children with special educational needs are carefully monitored. Special programmes of work are designed depending on the specific needs of the child.

# Christian Distinctiveness

Crich Carr C of E Primary School is a voluntary controlled Church of England primary school. As such, we have very close links with our local church; St Mary's in Crich. The Vicar and other members of the Church community come into school to lead Collective Worship on a regular basis. We also visit St Mary's Church throughout the year for special times in the Christian calendar and for 'experience days'.

The children take part in daily Collective Worship: a special time when the whole school gathers to reflect and worship. This may involve listening to stories, engaging in drama, taking on the role of different characters and singing. The children are only too happy to give visitors their own personal views on the importance of this daily gathering.

Collective Worship is broadly Christian but can also include contributions from other main religions. We frequently encourage individuals, or groups of children, to share their talents and thoughts with the rest of the school during this time. Once a week, we have hymn-singing sessions. On a Friday, we also have a special Collective Worship when we celebrate the wonderful talents that God has blessed us with.

Representatives from Valley CIDS (Christians in Derbyshire Schools) also come into our school each term to take Collective Worship and lead Religious Education lessons.

If you would like your child to be excluded from collective worship, please discuss this with us. Parents are always welcome to join us.

# Religious Education

Religious education is based on the New Agreed Derbyshire Syllabus. This provides opportunities for children to develop their knowledge about the world's major religions and to develop an understanding of, and sensitivity to the beliefs, laws and customs of others.

## Homework

Our homework activities, usually in the form of reading, spelling and mathematics, are specifically designed to be brief but at the same time important: to practise and develop skills taught in school. Topic-related work is also occasionally set for the children. We like parents to be involved in these learning activities providing encouragement, support and a suitable learning environment.

# Child Protection and Safeguarding

Our school fully recognises its responsibilities for child protection and safeguarding. Our policy, which is reviewed and approved annually, applies to all staff, Governors, outside agencies and volunteers working in school. (Our Child Protection and Safeguarding Policy is available on the school's website or by hard copy).

You should be aware that the school is required to take any reasonable action to ensure the safety of our children. In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, we are legally obliged to follow the Child Protection procedures established by the Derbyshire Area Child Protection Committee and inform the Social Services of the concern.

## Data Protection

Crich Carr Church of England Primary School adheres to the General Data Protection Regulation (GDPR) and The Data Protection Act 2018 (DPA). This is the law that protects personal privacy and upholds individual's rights. It applies to anyone who handles or has access to people's personal data.

Further information can be found in the schools GDPR and data protection policy, which is on the website or in school as a hard copy.

# Complaints

If, whilst your child is attending our school, you have a complaint about your child's schooling, please raise the matter with the class teacher or the Headteacher. In the unlikely event that the problem cannot be solved please refer to our complaints procedure, which can be found on the school website or as a hard copy in school.

## Parents' Guide

There is a Parents' Guide available to all parents wishing to take up a place for their child at our school. In this document you will find all the finer details dealing with your child's education at Crich Carr Church of England Primary School.

# Who's who

## Teaching Staff

**Mr Ian Robson** – *Headteacher and Class 3 teacher*

**Mrs Eleanor Johnson** – *Class 1 teacher*

**Mrs Kate Pawlitta** – *Class 2 teacher*

## Non – teaching staff

**Mrs Kerry Brown** Teaching and Learning Assistant

Midday Supervisor and School Club Assistant

**Mrs Angela Curran** Teaching and Learning Assistant

**Mrs Helen Tomlinson** Teaching and Learning Assistant & School Club assistant

**Mrs Lizzie Bates** Teaching and Learning Assistant

**Mrs Sue Redgate** Specialist Teaching and Learning Assistant

**Ms Sarah Fairchild** Teaching and Learning Assistant

**Mrs Jackie Cooper** School Business Officer

**Mrs Helen Allsopp** Dining Room Assistant

**Mr Stuart Garbutt** Caretaker/cleaner

**Thank you** for reading our booklet – if you have any questions please feel free to contact us on 01773 852070.